

## **GENERAL LAW OFFICE: FRONT OFFICE BIWEEKLY AGENDA**

12/11/12

### I. OA/AA/DAA MEETINGS/ISSUES

### II. FRONT OFFICE ACTION ITEMS

### III. PRIORITY PRACTICE GROUP ISSUES/CASES

#### A. Information Law Practice Group

1. Pavillion Release and Press Statement (very quick) (Jennifer)
2. ORD HF Study Release scheduled for end of year (Jennifer)
3. FOIA processing after migration (replacement for Lotus Notes based FOIA processing tool) (Lynn)

#### B. Intellectual Property Law Practice Group

1. BHA Group and Sensors, Inc. royalty payments (Randall)
2. Microsoft CRADA (Geoff)

#### C. Employment Law Practice Group

1. OECA Matter
2. OSWER Matter
3. OAR Matter

### IV. UPCOMING LITIGATION DEADLINES

12/14 *CEI v. EPA* (secondary email accounts) response/answer due (Lynn)

12/22 *Center on Race Poverty & the Environment v. EPA*: Answer (Alan)